

## **UNIVERSITY OF NIGERIA TEACHING HOSPITAL**

ITUKU-OZALLA, P.M.B. 01129, ENUGU

### **EXPRESSION OF INTEREST FOR RISK INSURANCE POLICY FOR HOSPITAL EQUIPMENT AT UNTH, ITUKU-OZALLA ENUGU, UNIVERSITY OF NIGERIA TEACHING HOSPITAL**

#### **(1.0) INTRODUCTION:**

In line with the guideline of the Bureau of Public Procurement, University of Nigeria Teaching Hospital Ituku-Ozalla Enugu, wishes to invite credible, competent and registered Insurer to apply for the policy above at the University of Nigeria Teaching Hospital, Ituku-Ozalla, Enugu.

#### **(2.0) SCOPE OF WORK:**

**Risk insurance coverage for hospital equipment at *UNT ITUKU OZALLA ENUGU*.**

#### **(3.0) MANDATORY REQUIREMENTS;**

(i) Verifiable evidence of Certificate of registration with Corporate Affair Commission (CAC) by inclusion or Certificate of Incorporation.

(ii) Verifiable evidence of current Tax clearance Certificate for the last three (3) years (2014, 2015 and 2016)

(iii) Verifiable evidence of compliance with the Industrial Training Fund Amendment Act. 2011 by inclusion of Compliance Certificate from the Industrial Training und (ITF for 2016)

(iv) Verifiable evidence of registration on the National Database of Contractors, Consultants and service providers by submission of the Interim Registration Report (IRR) by the Bureau of Public Procurement (BPP).

(v) Verifiable evidence of compliance with the Employee Compensation Act which requires all employers of labour to remit 1% of the total annual emolument of workers to National Social Insurance Trust Fund (NSITF)

(vi) Verifiable evidence of the Company's Audited account for past three (3) years.

(vii) Evidence of compliance with Pensions Reform Act. 2004 by inclusion of Compliance certificate from the National Pension Commission.

#### **(4.0) ADDITIONAL**

(i) Application must be duly registered with (NICOM) National Insurance Commission with verifiable membership certificate

(ii) Detailed company profile, showing verifiable evidence of professional experience in a similar job by submission of at least three projects of similar nature and complexity applied for with letters of award and job completion certificate in the last five years.

(iii) Sworn Affidavit indicating the following:

That the company is not in receivership/insolvency/bankruptcy

That no officer of the procuring entity (University of Nigeria Teaching Hospital,

Enugu), is a former or present Director, shareholder or have any pecuniary interest in the company.

Not having any Director who has been convicted in any country for criminal offense

Confirming that the bid and all other information submitted are true.

#### **(5.0) PAYMENT FOR EXPRESSION OF INTEREST:**

Interest bidders are to pay a non-refundable tender fee of Twenty Thousand naira (10,000) only into the Treasury Single Account (TSA) of the University of Nigeria Teaching Hospital (UNTH), Enugu. The receipt will enable bidders collect the bidding documents at the office of the Head. Procurement.

#### **(6.0) SUBMISSION:**

Interest bidders are requested to submit their applications in a sealed big brown envelope clearly labelled “**EXPRESSION OF INTEREST FOR RISK INSURANCE POLICY FOR HOSPITAL EQUIPMENT**” and the company’s name written at the reverse side of the envelope, and addressed to:

**The Chief Medical Director,**

**University of Nigeria Teaching Hospital, Enugu, Nigeria.**

**P.M.B. 01129 Enugu.**

All applications must be deposited in a secured tamper-proof bid box at the Office of HOD Procurement Department.

**(7.0) CLOSING OF BIDS SUBMISSION:**

Closing date and time for all submissions should be Monday, **March 19<sup>th</sup> 2018** publication

**(8.0) OPENING OF EXPRESSION OF INTEREST:**

(i) Opening of the received documents will commence immediately after closing date at 12.00 noon prompt on Monday, March 19, 2018 at the Boardroom, UNTH, Ituku-Ozalla, Enugu.

(ii) Only the bidders that meet the qualification criteria shall be invited for interview.

(iii) The procuring entity reserves the right to reject any submission that does not meet the requirements as specified.

**(9.0) DISCLAIMER:**

This advertisement is published for information purposes only and does not guarantee an award of contract. A contract shall be awarded to the lowest evaluated responsive bid from the bidders substantially responsive to the bid solicitation (see Section 16(17) and 24(3) of PPA 2007). The burden of proving fulfilment of the requirements for participation in the EOI solicitation lies on the service provider (see 16(16) of PPA, 2007), hence the hospital shall not be held liable to refund any cost/expenses incurred by interested party(ies) in connection with the invitation.

**Signed:**

**Dr. C. C. Amah**

**Chief Medical Director**